



# ALDERLEY EDGE PARISH COUNCIL

## Minutes of the Finance Committee held on Monday 8th July 2013

**Present:** Cllr J Bergin (Chairman), Cllrs M J Connor, DG Herald, F Keegan,  
MD Lloyd, MW Maczkowiak, N Schofield and MH Williamson

**In attendance:** Hall Manager  
Clerk – A. Ross

**Meeting  
Commenced:** 8:55pm

### 1. Apologies for absence.

Cllr S Joseph

### 2. To receive disclosures of personal and prejudicial interests from councillors on matters to be considered at the meeting.

None.

### 3. Minutes of the meeting held on 15<sup>th</sup> April 2013.

Approval proposed by Councillor S Joseph, seconded by Councillor F Keegan and carried (at the Parish Council meeting of 13th May 2013 – point 8 on page C4).

### 4. Matters arising.

None.

### 5. Recommendations for expenditure.

#### a) To retrospectively approve the following items: £

None

#### b) To consider any other recommendations/requests.

The purchase of Financial Software from RBS rialtas Business Solutions.	Approx.£2000 In the 1 <sup>st</sup> year Thereafter approx £300 per year
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Approval proposed by Councillor F Keegan, seconded by Councillor Connor and carried

The purchase of a metal bench for the park	£800 plus installation costs
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Approval proposed by Councillor DG Herald, seconded by Councillor N Schofield and carried

The quote received for the office refurbishment	£1825 plus VAT
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The specification for the office refurbishment has been changed and a new quote requested.

**6. To approve the Schedule of Items Paid.**

Approval proposed by Councillor MJ Connor, seconded by Councillor MH Williamson and carried.

**7. To approve the Statement of Accounts.**

Approval proposed by Councillor MW Maczkowiak, seconded by Councillor MJ Connor and carried.

**8. To approve the Summary of Operations for the Festival Hall.**

Approval proposed by Councillor F Keegan, seconded by Councillor MJ Connor and carried

**9. To consider the ongoing appointment of JDH Business Services Ltd as the Parish Council's Internal Auditor.**

Approval proposed by Councillor F Keegan, seconded by Councillor MW Maczkowiak and carried.

**10. Report from relevant councillor regarding Internal Controls.**

Cllr Keegan reported that he was satisfied with the last check and it was agreed that he should continue to do them.

Approval proposed by Councillor MJ Connor, seconded by Councillor MW Maczkowiak and carried.

**11. Notices and Correspondence.**

None

**12. Reports from Councillors.**

None

**Meeting Closed:** 9:44pm

**ACTION SUMMARY**

<b>Undertaken By</b>	<b>Detail</b>	<b>When For</b>

**Councillor J Bergin**  
**CHAIRMAN**